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DATE:

April 12, 2018

TO:

800 MHz Users Committee

FROM:

Quinn Korbolic, IT Manager – Regional Services, 775-328-2348,
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SUBJECT: NSRS TECHNICAL ADVISORY COMMITTEE APPOINTMENT

A review, discussion and possible recommendation to the 800 MHz Joint Operating Committee (JOC) to appoint Shawn Tayler as Washoe County's representative on the Nevada Shared Radio System Technical Advisory Committee (NSRS TAC); and for Shawn Tayler to serve as interim NSRS TAC member until the 800 MHz JOC approves the recommendation.

SUMMARY:

The Nevada Shared Radio System Governance Structure defines the responsibilities of the NSRS Governance Board, the NSRS System Administrator, the NSRS Technical Advisory Committee and the NSRS Users Group.

This recommendation is to appoint Shawn Tayler to the NSRS TAC. Shawn currently serves as the Washoe County Regional Communications System Coordinator. One TAC member will be appointed by each of the three NSRS System Infrastructure Owners.

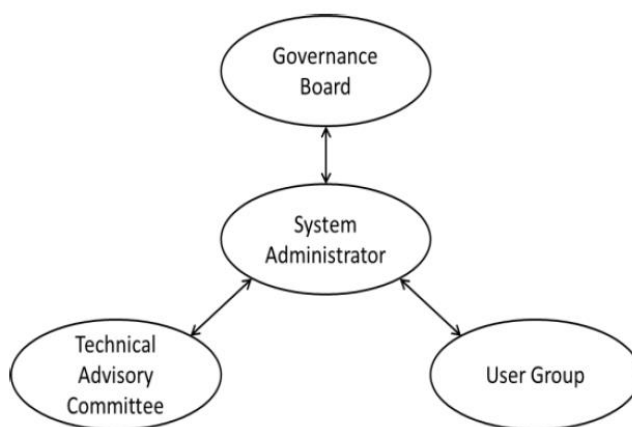
PREVIOUS ACTION:

On February 24th, 2017 The Joint Operating Committee recommended that the Washoe County Manager approve the Nevada Shared Radio System Contract between Washoe County, NV Energy and the State of Nevada, through its Department of Transportation.

On May 9th, 2017, the Board of County Commissioners approved and directed the County Manager to sign the Nevada Shared Radio System Contract between Washoe County, NV Energy and the State of Nevada, through its Department of Transportation.

BACKGROUND

The NSRS Governance Structure is displayed in the following diagram:



The TAC reports and makes recommendations to the System Administrator after the System Administrator is selected. The roles of the Technical Advisory Committee as specified by the NSRS Governance Structure are outlined below:

Selection of the Site Administrator:

- The TAC will work together in good faith to create a Statement of Work for the System Administrator role (the “SA SOW”) The TAC will start developing the SOW once this agreement has been fully executed.
- The TAC must unanimously approve the SA SOW. Any disputes will be resolved in accordance with the NSRS Governance Structure

Responsibilities of the Technical Advisory Committee:

- Duties:
 - Review, approve, and resolve technical issues related to the NSRS.
 - Recommend system upgrades and enhancement to the Board per the governance policy.
 - Review UG requests for enhancements and provide recommendations to the Board.
 - All matters brought before the TAC requiring a decision shall be resolved by majority vote of its members.
 - The TAC will meet quarterly or as its members deem necessary.
- Voting Members of the TAC
 - Each SIO shall appoint its TAC members in writing to the SA.
 - Only one (1) TAC member from each SIO shall have voting authority.
 - If the TAC voting member is temporarily unavailable to attend a meeting of the TAC, the SIO shall appoint a proxy that complies with **Section 6.1**
- Non-Voting Attendees
 - TAC members may bring Subject Matter Experts (SME) to meetings.

FISCAL IMPACT

There is no fiscal impact as a result of any appointment to the NSRS TAC.

RECOMMENDATION

Staff recommends that the 800 MHz Users Committee recommend that the 800 MHz Joint Operating Committee (JOC) appoint Shawn Tayler as Washoe County's representative on the Nevada Shared Radio System Technical Advisory Committee (NSRS TAC); and for Shawn Tayler to serve as interim NSRS TAC member until the 800 MHz JOC approves the recommendation.

POSSIBLE MOTION

Should the Committee agree with staff's recommendation a possible motion would be:

"Recommend that the 800 MHz Joint Operating Committee (JOC) appoint Shawn Tayler as Washoe County's representative on the Nevada Shared Radio System Technical Advisory Committee (NSRS TAC); and for Shawn Tayler to serve as interim NSRS TAC member until the 800 MHz JOC approves the recommendation."